

1 Columbia MD Alumnae Chapter
2 Executive Board Meeting Minutes Draft
3 Monday, December 11, 2023
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5 Diane Martin, Chapter President, called the meeting to order at 6:30 PM. The meeting was held via Zoom
6 per DST COVID-19 guidelines. There was a quorum present.

7 Reverend Elizabeth Sapp Jones offered the opening prayer.

8 The safety message was read by Dr. Barbara Clorey.

9 The agenda was adopted as presented.

10 The minutes from the November 13 executive board meeting was adopted as presented.

11 **President's Report - Diane Martin**

12 Attended the Debutante retreat, Jingle Mingle and the Red-Carpet event for the movie The Color Purple.

13 I've been working with Soror Morrow and the strategic planning chair to work on our Strategic Plans.

14 Partnership with Howard Community College and Tau Pi Chapter of Omega Psi Phi is in the works to

15 join them to present a youth STEM Symposium. Request for checks must be accompanied by a voucher.

16 Submit committee reports at least one week prior to executive board meeting, power points will be shared
17 at the chapter meeting.

18 **First Vice President - Adrienne Morrow**

19 Youth Programs – Adrienne Morrow

20 DSTEAM next meeting will be held on the 1st Saturday in January. We need volunteers who are trained
21 in Risk Management to support our program.

22 Emergency Response – Dr. Barbara Clorey

23 We will be passing out magnets for National Preparedness Month, providing red envelopes and two basic
24 items that are listed on National's recommended disaster supply kit.

25 Economic Development – Teleshia Taylor

26 The committee met on November 7th via Zoom to discuss upcoming events and strategies. The Red Table
27 Talk will be held in February.

28 Risk Management – Linda Dorsey

29 The committee worked on updating the presentation deck to streamline the training program. Sorors must
30 complete all phases to become fully risk management trained to work with our youth initiatives. The
31 policy on administering medication was read to the body.

32 International Awareness – Alana Murray

33 The committee held our annual World AIDS Day seminar. During our chapter meeting we will pass out
34 ribbons in support of World AIDS Day.

35 **Second Vice President - Eugenia Woodson**

36 The committee met on December 1st at 6:30 pm via Google Meets where we planned upcoming events.
37 Committee members participated in the 26th Annual Celebration of the Arts in Howard County and we
38 held Kaking With a Twist. Special Thanks to Sorors Hodo and Rogers and the Arts and Letters
39 Committee for ensuring that our Red-Carpet event for The Color Purple was a success. Following
40 chapter meeting we will have our holiday meal. Save the date, we will fellowship at St. John Baptist
41 Church on Sunday January 14th at their 11 am service for Founders Day Spirit week. Details to follow on
42 all events.

43 The following motion was made - The Columbia (MD) Alumnae Chapter should pursue Membership
44 Intake for this program year which ends June 30, 2024. The motion was seconded and did not pass with
45 the results of 84% No and 16% Yes.

46 **Third Vice President - Khalida Burton**

47 The committee met in November to finalize plans for the Jingle Mingle, Debutante retreat and 2024
48 activities. The committee met in December to discuss the Debutante Cotillion and retreat, 25 Days of
49 Giving Campaign and debrief on the Jingle Mingle.

50 **Correspondence – Patricia Hill**

51 Thank you cards were received.

52 **Financial Secretary's Report - Linda Swain**

53 November 1-30, 2023

54 November Receipts = \$3,596.00; Year-to-Date Receipts = \$82,014.00; Financial Members = 290

55 **Treasurer's Report – Michelle RhodesBrown**

56 November 1-30, 2023

57 Beginning Bank Balance = \$270,839.83; Ending Bank Balance = \$270,425.82

58 The balance in the DREFT account as of 9/30/23 is \$4,971.54.

59 The proposed budget for 2024 was presented. The proposed budget was adopted as presented with
60 changes.

61 **Standing Committee Reports**

62 Nominating Committee – Wendy Wilson-Lee

63 The committee met to prepare for the 2024-chapter nomination process. The call for nominations will
64 open on January 27, 2024.

65 Internal Audit – Elizabeth Sapp Jones

66 The Q1 internal audit report was presented and reviewed with the executive committee. After review by
67 the chapter internal audit committee, the chapter has satisfactory financial internal controls, and the
68 review supports the existence and utilization of these controls.

69 Community Outreach – Samantha Philips Chester

70 The committee met on December 7 to discuss our Adopt-a-family giving, the Leola Dorsey Center service
71 on 12/2, Toys for tots' donations and sorting on 12/14 at Howard County Rec and Parks.

72 Policy and Procedures – Muriel Mitchell

73 The committee met to review our Policies and Procedures. There are some updates that need to be made
74 to the copy that is currently posted on the chapter's website. We are in a correction mode and will have it
75 completed by our January meeting to be presented to the general body. The amendment form for any
76 proposed changes to our policies and procedures will be in the next chapter announcements.

77 New Business

78 N/a

79 Announcements

80 Robin Steele – Soror Sylvia Cooke Martin passed yesterday. Soror Diane Tyson's memorial service will
81 be held on January 27, 2024. Details to follow.

82 Sonya Lawyer – PowerPoints or presentations to be submitted to Technology@columbiamdst.org by 5
83 pm on Thursday.

84 Terri Showers – On behalf of the Arts & Letters committee we would like to thank Soror Woodson and
85 her committee for allowing us to partner with them for the movie The Color Purple. Thank you to all the
86 sorors who attended.

87 Closing prayer was offered by Khalida Burton.

88 Soror President Diane Martin adjourned the meeting at 9:04 PM

89 This ends the Recording Secretary report,

90 Tonya R. Rountree

91 Assistant Recording Secretary

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Dr. Diane Martin
Chapter President

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