

RISK MANAGEMENT

Steps to Completing the Background Screening Application:

After completing the Infomart background application send your receipt to Risk Management at risk@columbiamddst.org for reimbursement.

- Steps to Completing the Background Screening Application:
 - Go to <https://www.deltasigmatheta.org/>
 - Click **About Delta**, then select **Regional Leadership**.
 - Scroll to the bottom of the page and select **Risk Management**.
 - Then select **Eastern Region Risk Management Background Screening**.
 - You will then be directed to the Welcome Page specific to the Eastern Region.
 - Please review the instructions and click **Submit**.
 - Carefully review the online background screening application and answer the required questions.
 - Please check the box to receive a copy of your background screening report once the background screening application is processed.
 - Once the online background screening application is complete, you will be redirected to the screen to pay the required fee \$39.50 (subject to change).
 - Once the payment is submitted, and the background screening application is processed, you will receive a copy of your report to the email address provided.