

1 **Monday, June 12, 2023**  
2 **Columbia MD Alumnae Chapter**  
3 **Executive Board Meeting Minutes**  
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5 The meeting was called to order at 6:30 pm by Diane Martin, Chapter President.  
6 The meeting was a Zoom meeting. There was a quorum present. The Delta REaDy safety  
7 message read by Dr. Barbara Clorey. Rev Elizabeth Sapp Jones offered the opening prayer.

8 **Adoption of Agenda**

9 The agenda was adopted with the addition of Internal Audit Committee and Social Action and  
10 Political Awareness Committee

11 **Minutes**

12 May minutes adopted with amendments

13 **President's Report – Diane Martin**

14 Participated in a few budget and finance committee meetings

15 During the Saturday June 10 call meeting the following was approved:

- 16 • The short year budget
- 17 • \$121.60 chapter contribution for collegiate stoles
- 18 • Half page ad for national convention program booklet
- 19 • 2023-2024 program plans

20 Michelle RhodesBrown will serve as the national convention alternate delegate.

21 Diane Martin asked for a motion to pay for the lodging of the President.

22 Motion made by **Sarita** Payne: The Lodging for President Diane Martin to be covered for the  
23 purpose of convention in July.

24 There was discussion around the payment of lodging expenses for the delegates and it was  
25 determined to review the chapter's policy and procedures.

26 **Sarita** Payne rescinded the motion.

27 The 2023–2024-chapter meeting dates were accepted as presented

28 Diane Martin requested each committee submit 2-3 slides and she will highlight the committee  
29 during the June chapter meeting.

30 **Second Vice President- Membership- Eugenia Woodson**

31 The committee met on Zoom on April 27 6:30 pm

32 May Week Activities included game night and Delta Dear chat and chew

33 Upcoming Events:

- 34 • June 18<sup>th</sup> 8:00 am - Church Service at First Baptist Church of Guilford
- 35 • June 19<sup>th</sup> Wear African attire and attend a Juneteenth event in Howard County
- 36 • June 20<sup>th</sup> Reach out and touch Tuesday
- 37 • June 21<sup>st</sup> Summer breeze meet up at McDonalds (8700 Washington Blvd) at 6:30 pm
- 38 • June 22<sup>nd</sup> Stroll meet up at Pavilion H in Centennial Park at 6:30 pm
- 39 • June 23<sup>rd</sup> Favorite Friday share a picture in your favorite paraphernalia
- 40 • June 24<sup>th</sup> Dress in the decades at Chapter Meeting
- 41 • November 12 Kaking with a twist
- 42 • September 9 Tailgate/pull up and park reclamation event
- 43 • June 25<sup>th</sup> Bake off at chapter picnic
- 44 • June 25<sup>th</sup> 2-6 pm Chapter picnic Centennial Park Pavilion H

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46 Motion made by Eugenia Woodson: Membership committee budget be increased by \$730 to  
47 support the chapter cookout

48 The motion was adopted

49 **Third Vice President – Fundraising – Khalida Burton**

50 The committee met on May 9 and May 22 6:30 pm for a SWOT analysis lead by Dr. Wendy  
51 Wilson Lee.

52 Met June 6 to finalize fundraisers.

53 Fundraising events for the current year were reviewed.

54 Fundraising proposal was reviewed and discussed.

55 Motioned made by Khalida Burton to approve the fundraising proposal for July 2023 to  
56 December 2024.

57 The motion was adopted

58 **First Vice President Committee Report- PP&D- Adrienne Morrow**

59 Will meet as a committee in 2 weeks

60 **Emergency Response – Dr. Barbara Clorey**

61 Emergency Response participated last month in the American Red Cross Sound the Alarm.

62 Looking to reschedule The Hands Only CPR to a later date.

63 **Economic Development – Teleshia Taylor**

64 The committee met April 4 at 7:00 pm to discuss plans for the upcoming sorority year. The  
65 committee also met June 6. The estate planning session was April 2 and there were 75  
66 participants.

67 **Physical and Mental Health- Adrienne Morrow for Jackie Seth**

68 Will report the year at a glance at the June chapter meeting.

69 **Risk Management- Dionne Rogers**

70 The meeting was June 6<sup>th</sup> at 7:00 pm. The final 4<sup>th</sup> quarter monitoring tool is due to the Eastern  
71 Region on June 15<sup>th</sup>. There haven't been youth voluntary applications come in since March.

72 **The Scholars Leadership Program- Muriel Mitchell**

73 Kathy Carter and Muriel Mitchell met virtually with the school-based advisors on June 5.

- 74 • The advisors shared second semester activities completed
- 75 • Discussed how to engage more scholars in meetings
- 76 • Looked at moving up deadline dates to identify new scholars for 2023-2024
- 77 • The goal is to have all recognition programs completed by October 31, 2023
- 78 • Considering a scholars leadership conference in May 2024
- 79 • There is an interest from more advisors to become trained with risk management
- 80 • Next advisor meeting is September 6
- 81 • Guilford Park High school may also be added to the Scholar's program

82 **International Awareness and Involvement- Alana Murray**

83 The committee met May 17<sup>th</sup>. They shared proposed budget, participated in team builder and  
84 discussed ideas for next spring of sorority year.

85 **Correspondence- Patricia Hill**

- 86 • Checks for short year dues, Hatitute and scarf set
- 87 • Bank statements
- 88 • Two thank you cards

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91 **Financial Secretary's Report – Linda Swain**

92 April 1-30, 2023  
93 April Receipts = \$21,330  
94 Year -to-Date Receipts = \$167,773.49

95 Financial Members = 302

96 May 1-31, 2023

97 May Receipts = \$16,362.90

98 Year -to-Date Receipts = \$184,136.39

99 Financial Members = 302

100 **Treasurer's Report - Michelle Rhodes Brown**

101 April 1-30, 2023

102 Beginning Bank Balance = \$299,717.97

103 Ending Bank Balance = \$298,530.29

104 May 1-31, 2023

105 Beginning Bank Balance = \$298,530.29

106 Ending Bank Balance = \$278,357.68

107 DREF Restricted funds as of September 30, 2022, \$4,923.20

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109 **Standing Committee Reports**

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111 **Protocol and Tradition- Tonya Roundtree for Angela Street**

112 Protocol and attire reminders were reviewed for the national convention.

113 **Public Relations and Publicity – Tawanda Johnson**

114 Met May 11 7:00 pm

115 In meeting discussed upcoming editions and guidelines for corrections of Beacon once  
116 published.

117 Updates:

118 Chapter picture taken on May 20 and there was a light turnout, and a retake is recommended for  
119 the Fall.

120 **Arts and Letters- Terri Showers**

121 Met May 18th, 7:30 pm Next meeting will be June 15<sup>th</sup>, 7:30 pm

122 The Book Study of Take My Hand was held virtually June 5, 7:00 pm and was a success.

123 Upcoming Events:

124 Evening of the Arts October 21, 2023, in partnership with the Montgomery Alumnae Chapter's  
125 Arts and Letters Committee. The committee is looking for sorors that are gifted poets, musicians,  
126 authors and artist to participate.

127 **Scholarship – Sarita Payne**

128 The committee met on April 12. Next meeting is June 15th

129 The scholarship recognition night was held May 4, 6:00 – 8:00 pm at APL. It was well attended.

130 36 out of 40 scholarship recipients attended. Presentations for high school award ceremonies

131 were given between May 15- May 24. Students that couldn't attend the scholarship recognition

132 night were presented their scholarships at their home with their parents.

133 **Policy and Procedures- Muriel Mitchell**

134 Presented a true or false quiz

135 **Internal Audit- Elizabeth Sapp Jones**

136 Completed audit for 3<sup>rd</sup> quarter. Before presenting the report to the executive board the

137 committee must meet with the financial officers and they are planning to meet on June 21<sup>st</sup>.

138 **Social Action/Political Awareness Committee – Valerie Montague**  
139 June 3<sup>rd</sup> the committee staffed a voters registration table at the African American Roundtable  
140 health fair. Will present a slide show reviewing the year at the chapter meeting

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142 **New Business**

143 Sonya Lawyer asked for committee slides by Tuesday June 20<sup>th</sup>

144 Diane Martin gave clarification on her request for the slides

145 **Announcements**

146 Khalida Burton asked for prayer

147 Elizabeth Sapp Jones offered the closing prayer

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149 Meeting closed at 8:39 pm

150 The next meeting will be held on September 11, 2023, via Zoom at 6:30 PM.

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152 **This ends the Recording Secretary report,**

153 **Trina Thames**

154 **Recording Secretary 2022-2024**

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